



VILLAGE OF JEMEZ SPRINGS  
Municipal Office

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MANOLITO SANCHEZ  
Trustee  
DAVID RYAN  
Trustee  
DR. JULIETTE MULGREW  
Trustee

ROBERT M. WILSON  
Mayor

ROGER SWEET  
Mayor Pro-Tem

Minutes for the Regularly Scheduled Council Meeting  
December 20, 2017 6:00 p.m.  
Village Council Room

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1. Call to Order-*The meeting was called to order at 6:00 p.m. Present at the meeting were Mayor Wilson, Mayor Pro-Tem Sweet, Trustees Sanchez, Ryan and Mulgrew, Clerk/Treasurer Dickey, Chief Nuñez, Librarian Phillips, Ameer Mandilawi, James Lynch, Cody Lewis, and Chris & Monica Tolleson.*
2. Pledge of Allegiance-*The Mayor led the Pledge of Allegiance.*
3. Approval of Agenda-*Trustee Sanchez moved that the agenda be approved, but that we move Monica's complaint to item number 5. Trustee Ryan seconded and the agenda was approved as amended.*
4. Approval of Minutes from the November 15<sup>th</sup> Meeting-*Trustee Ryan moved that the minutes be approved as presented. Trustee Sanchez seconded and the minutes from last meeting were approved unanimously.*
5. Monica's Snack Shack Complaint-*Ms. Tolleson read a letter she had prepared about how disappointed she was that her sales were not better at Light Among the Ruins and how she feels that the Village is somehow to blame. This opened a dialog so that problems could be discussed and the situation could be evaluated from more than one point of view. Part of the issue was the pile of dirt at the east end of the parking area, which blocked visibility from the shuttle pickup location so lots of attendees simply couldn't see the vendors. (Sandoval County Public Works Department has been storing some dirt at the Leyba Land.) This will be resolved as the County uses the dirt to improve roads in and around the Village. Another part of the issue may be that attendees were focused on getting to the event and may not have been interested in the vendors. As events get larger and Village personnel strive to organize events that overwhelm resources and infrastructure, the Village's first priority has to be public safety. Beyond that, there is a learning curve as far as making events lucrative for vendors. These large events place unrealistic and unachievable demands on the Village in terms of limited resources, be that available personnel, space to park vehicles, the ability to respond to injuries/emergencies, and many other logistic issues. In addition, all the volunteers who were supposed to help that day backed out at the last minute. Potential improvements for future events were discussed. Mayor Wilson pointed out that the Village Square could have been used for additional*

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*vendor space if there had been volunteers willing to oversee the second location. In addition, these large events could be improved if there was greater involvement from the vendors themselves as part of the planning process and active engagement from them on the “day of”.*

6. Reports Submitted/Not Submitted

- a. Maintenance-Submitted
- b. Bath House-Submitted. *Mayor Wilson outlined personnel changes at the Bath House. Elauteria Patino resigned and Josanna Toya was hired as an attendant. Trustee Ryan moved that these changes be accepted. Trustee Sanchez seconded, and the personnel changes were unanimously approved.*
- c. Library-Ms. Phillips outlined how much the Friends of the Library have helped in the last calendar year. She also offered to help at the Conference Room should it be needed for vendors at future events like Light Among the Ruins. Ms. Phillips congratulated Chief Nuñez on the success of the Public Safety aspect of Light Among the Ruins. In particular, using luminarias to designate a pedestrian walkway and using shuttles to reduce the amount of traffic made her feel much safer as she walked to the Historic Site. This was a huge improvement over past years.
- d. Court-Submitted
- e. Wastewater-Submitted
- f. Police Chief-Submitted. *Chief Nuñez introduced two new reserve officers, James Lynch and Ameer Mandilawi. This gives the Village seven reserve officers, four of whom are certified. The other three are retired law enforcement officers. Uncertified officers will always be partnered with certified officers. This enhances the Village’s ability to provide public safety. Chief Nuñez expressed pride in his reserve officers for their performance during Light Among the Ruins. Mayor Pro-Tem Sweet asked about compensation for the reserve officers. Chief Nuñez explained that right now, the certified reserve officers receive a “stipend” of \$3.75 per hour, and that he would like to increase this if it is within his budget to do so. Non-certified reserve officers are not even paid, but choose to serve anyway. Trustee Ryan asked whether DWI funds could be leveraged, and Chief Nuñez affirmed this is possible for the reserve officers who are certified. Trustee Mulgrew-Sweet asked whether more officers translates to having a certified officer available more frequently. Chief Nuñez explained that this is the exact purpose of having multiple reserve officers. He also outlined his plans to have seasonal variations of increased officer presence, for example on weekends during the summer. Trustee Mulgrew-Sweet asked how many hours it takes to become a certified officer. Reserve Officer Mandilawi explained that it is at least a two year commitment and requires more than 1,200 hours of training.*
- g. Planning & Zoning Committee-Not submitted
- h. Fire Department-Submitted
- i. Lodgers’ Tax Board-Submitted

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7. Village Clerk's Report-*Ms. Dickey submitted a written report that can be summarized as follows: Departments are all within budget for this time of year, fire funds were received in mid-December, and the shortfall that was covered by General Fund has been reimbursed. The audit was completed on time and there are no findings that rise to the level of "significant deficiency" meaning there will be no need for a fiscal agent for future grant funds. Once the report is approved by the State Auditor's Office, the audit team will come and present their results to the council. The architect's team is still working on the evaluation of the bath house, and we have been in contact with engineers who can evaluate the drainage problems on Sierra Court.*
8. Cody Lewis-Approval of Lease Agreement on Old Fire Station Building-*Mr. Lewis explained that he believes they have found an architect who can work on the change of occupancy. Mayor Wilson explained that the Village will hire the architect, who will work for the Village on the change of occupancy since it is the Village's building. Mr. Lewis stated that we would also need asbestos inspection. The electrician did their inspection and Mr. Lewis reported that it was favorable. Lewis has also found a plumber. The lease is ready for approval pending the change of occupancy and inspections. Trustee Ryan asked Mr. Lewis to forward contact info on the inspectors/architect to Mayor Wilson. Mayor Wilson said there is some funding in the Governing Body budget and that we can move forward with hiring the architect as long as their cost will be covered by the money allocated. Trustee Sanchez asked whether the architect who has been working with us on the Bath House renovations could look at the fire station. Mayor Wilson explained that Cherry/See/Reames is a firm that specializes in historical buildings, so this would not be a good match.*
9. Larry Waisner-Use of Leyba Land for "No Mas" Benefit Concert in May-*Mr. Waisner was unable to attend due to surgery, but he has talked to Ms. Dickey about having the Benefit Concert in May again and simply wanted to ask the council for use of the Leyba Land. Discussion can resume at the next council meeting and a date for the concert can be finalized at that time.*
10. Recap of Light Among the Ruins-*Mayor Wilson thanked the Volunteers and Village Personnel who did show up to help. The monument counted 4,455 people passing through their gates. The Leyba Land was used as a park & ride facility and overflow was directed to JVCU and Madonna Hall, keeping cars from parking on the sides of the Highway except north of the first bridge. Three 15 passenger vans were rented, and JVCU donated use of their 7 passenger van. There were long lines because over 400 cars arrived at the Leyba Land in a short period of time. Heaters were provided and most people were patient. The placement of the dirt pile necessitated setting up vendors close to the band stand, and unfortunately visitors simply did not see the vendors as they made their way to the shuttles. A brainstorming session followed, resulting in ideas that may improve special events such as: Continue to designate sidewalks as no-parking zones, ease back on promotion for now, start seeking volunteers and planning cooperation with other involved entities two to three months ahead of time, send a formal letter to the monument asking for greater contribution from them since it is*



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- their event even though it overwhelms the Village's resources, allowing extra funding for signage if budget allows, and other ideas.*
11. *Appoint RTPPO Representative-Mayor Wilson explained the benefits of having a representative attend these Rural Transportation Planning Organization meetings. He has been attending the meetings, but asked for a volunteer to take his place when his term is over. No council members are available to attend because the meetings are typically held during the week. Mayor Wilson asked the trustees to help find someone from the community who may be able to help.*
  12. *Resolution 2017-021 Adopting State Holiday Schedule-Trustee Ryan moved that the resolution be adopted. Trustee Sanchez seconded, and Resolution 2017-021 was unanimously adopted.*
  13. *Mayor's Report-Mayor Wilson again thanked those who volunteered their time to help with Light Among the Ruins. He reiterated that the vans worked out well. Ms. Phillips asked whether we could find an entity that would lend us busses for next year. Mayor Wilson explained that he did contact the Valles Caldera and JVPS this year for that exact reason, but that neither entity was able to help for insurance reasons.*
    - a. *Mayor Pro-Tem Sweet-Mayor Pro-Tem Sweet noted that he liked the way the sidewalks were designated using luminarias, and asked for improvements to the aiming of lights in the parking area. He expressed his intention to run again as a trustee, but respectfully declined when asked whether he would consider running for Mayor.*
    - b. *Trustee Mulgrew-Sweet-Trustee Mulgrew-Sweet explained that community members have expressed interest in seeing Ordinance 132-Dark Skies being better enforced. She asked that this matter be placed on the agenda for next council meeting.*
    - c. *Trustee Sanchez-Trustee Sanchez had nothing to report.*
    - d. *Trustee Ryan-Trustee Ryan had nothing to report.*
  14. *Adjournment-At 8:10 p.m. Trustee Ryan moved that the meeting be adjourned. Trustee Sanchez seconded, and the meeting was unanimously adjourned.*